

Report of the Lands Committee Meeting held on Wednesday 11th January 2012 at 7.30pm

1. Apologies:

Cllr R Parlone

Present:

Cllrs Mr T Baldwin, Ms S Bennell, Mr M Ellison-Taylor and Mr S Lovett

In attendance:

Eileen A Coe (Town Clerk)

2. Election of Committee Chairman

Cllr Bennell proposed Cllr Ellison-Taylor as Committee Chairman which was seconded by Cllr Baldwin with all in favour.

3. Public Comment:

None.

4. Skate Park

Cllr Bennell had investigated the litter problem and noted that the rubbish is thrown into the hedge rather than blown in by the wind; therefore the suggestion of chicken wire fencing will not solve the problem. It was agreed to investigate the cost of some pole type litter pickers.

Cllr Bennell advised that all the skate-park ramps had been opened up and inspected, one ramp may not be economically salvageable but the rest can be cleaned out repaired where required and refurbished. A teleporter would lift two of the ramps to allow better access. It was agreed to contact Stroud Associates for advice after all the foam has been cleaned off and prior to sand-blasting and any further repairs. Cllr Bennell would liaise with Purely Metal Ltd.

Images and measurements of a new grind box had been received from Rio Brown. It was also noted that some local skaters had been in contacted with ideas for a new ramp to replace the half-pipe which they felt should be made of concrete rather than metal as it would not rust and need very little maintenance. They had provided images and plans of the skate-park at Felixstowe which is made from concrete as an example. The members felt that any future plans for the skate-park could not be considered until the current refurbishment work is completed.

5. Pageant Field

The daily Inspection sheets and Winter Gritting Record were noted and filed for reference.

CCTV – The Town Clerk reported on the meeting held with Clearview Communications and advised that due to the flood disaster in Thailand the supply of hard dives has stopped, so no replacements for the defective ones are available. Clearview Communications has suggested that as technology has moved on a wireless system could be introduced as an alternative solution; a site visit and survey would need to be carried out by an engineer with a cherry picker to determine if this is possible. There would be no cost involved for the survey. It was agreed to proceed and arrange a date for the survey to be carried out. Cllr Lovett agreed to oversee the visit.

Land Registry update –The Town Clerk reported that all the information as requested was sent to the Solicitor before Christmas, a response is awaited.

6. Cemetery

The Town Clerk advised that the first draft of the cemetery plan had been received and explained the lay-out and queries to be considered. After some discussion the map was finalised and the Town Clerk would make the alterations and send it back to Pear technology for correction. The updated copy would be considered at the next meeting.

7. Allotments

No business.

8. Churchyard Maintenance

The quotation received from F Masters Ltd as requested for the replacement of 4 x portland slabs at a cost of £504.00, was considered. It was agreed to recommend approval to Full Council at the next meeting

9. Fen Meadow

The Town Clerk reported that the Lands Contractor had cut the hedge bordering the BQP car park as instructed.

10. Tree Warden

Cllr Bennell reported on a problem with the Yew tree in the Churchyard. It was agreed for Cllr Bennell to contact Elite Tree Services for advice and a cost to trim back and tidy the tree.

Cllr Bennell reported that an Ornamental Cherry in the Churchyard may need to be removed as it is suffering from rot in the junction of the branches. It was agreed to consult with Elite Tree Services on this matter as well.

The purchase of 1,000 snowdrops at a cost of £70 + £3.50 postage for the Cemetery and Fen meadow using funds from the Recycling Budget was agreed.

11. Correspondence:

Rio Brown – item 22/01

Images and measurements of a grind box proposal for the skate-park. Noted.

Suffolk Coastal District Council – item 29/01

Notice of intent to carry out tree work at the Bowls Club and Bowling Green. Noted.

Suffolk Coastal District Council – item 30/01

Notice of intent to carry out tree work at 6 Tanyard Court. Noted.

Pear Technology – item 32/01

First draft of the cemetery map. Noted.

Suffolk Coastal District Council – item 38/01

Notice of intent to carry out tree work in New Road (Part OS3060). Noted

ROSPA – item 5/02

Annual play area inspection booking for 2012. Agreed to book.

12. Review of Annual Risk Assessments:

Cemetery – Approved.

Fen Meadow – approved at last meeting

Pageant Field – Approved

Churchyard – Approved

Allotments – approved at last meeting

Jeaffreson's Well – Approved.

It was agreed to recommend all the completed risk Assessments to Full Council for approval.

13. Matters of Report or Items for next agenda

Cllr Bennell reported that the Lands Contractor has drawn to her attention to a monument in the cemetery which needs to be re-set. It was agreed for the Town Clerk to obtain a cost for the work from F Masters Ltd.

The Town Clerk reported that SCDC would like confirmation on whether the Town Council require Poll Cards for the By-Election. It was unanimously agreed that although this would incur an extra cost it was necessary so that everyone was fully informed.

14. Next Meeting

Wednesday 8th February at 7.30pm